

# HANDY HINTS MY STUDENT ACCOUNT 2017



SACRED  
HEART  
COLLEGE

## **DAILY SPEND LIMITS:**

You can select an amount available to spend in the Web Profile by clicking 'Add/Edit Accounts' and then selecting the account you wish to edit.

## **BANNING ITEMS FROM SALE:**

You can select specific items to be made unavailable for sale in 'Editing Accounts'. Click 'Add Prohibited Item' and select an item from the list.

## **LOW BALANCE ALERT:**

You can specify an amount and the system will send a low balance email. (Note: if set to zero you will not receive emails).

## **ONLINE ORDERING:**

Online ordering is currently available. Simply order before 9.00am on the day.