

SACRED HEART COLLEGE



YEAR 10 SEMESTER ONE, 2022 EXAMINATION TIMETABLE

Notes:

- The **Year 10 Examination Rules and Regulations** are located on **page 2** of this timetable.
- The classroom venues for Examinations will be published at a later date.
- Students with Special Exam Arrangements (SEAs), will complete examinations in a separate room.
- This timetable is subject to change. Students/parents will be advised of changes well in advance.

Date	Periods	Examination
Thursday 9 June	PCG and Periods 1 & 2	Religious Education
Friday 10 June	Extended PCG and Periods 1 & 2	English
Monday 13 June	PCG and Periods 1 & 2	Mathematics
Tuesday 14 June	PCG and Periods 1 & 2	Science
Wednesday 15 June	PCG and Periods 1 & 2	Humanities

COLLEGE EXAMINATION RULES AND REGULATIONS FOR YEAR 10, 2022

Semester One Examinations

1. Students are expected to be at school during the Examination period: Year 10 Examinations will be held between Thursday 9 June and Wednesday 15 June. During this time, Year 10 students are required to attend school for the entire day. Students are expected to attend Examination rooms at the commencement of PCG. The examinations will be conducted from PCG until Recess on each of the scheduled examination days. Normal classes will run for the remainder of each of these days.

2. Uniform: Students must wear their Winter school uniform to Examinations, unless it is a House Shirt approved day.

3. Leaving the examination early: Students are not permitted to leave the examination room early.

4. Examination seating: Depending on the location of the Examination, there may be a seating plan for the Examination. Students will be advised via Teams if there is a seating plan. Students are to sit in their allocated seat for the examination. Students who are sitting examinations under special conditions will sit their examinations in a separate room.

5. Commencement of the examination: Students should enter the examination room quietly and listen for further instructions, as the supervisors will go through a set procedure. Silence is always to be maintained whilst students are in the examination room.

6. Lateness: No extra time is provided for students who arrive late.

7. Student materials: Students must be familiar with the materials they are required to bring with them to the examination, including the specific calculators that are permitted for specific subjects. Any student who brings any other unauthorised items with them into an examination is in breach of the examination rules and regulations and will be subject to penalties. No food may be taken into the examination room. Students can bring water into the examination room, but it must be in a **clear unlabelled bottle**.

8. Missing an examination: Parents must notify Mrs Allsop, Assistant Deputy Principal (Year 10) or prior to the examination if a student will be absent due to illness. Mrs Allsop in collaboration with Mr Cicchini and the relevant HOLA, will determine if the examination will be completed later. The student will be awarded a standardised score, which maintains their ranking, at the conclusion of the semester. Students who misread their examination timetable will not be permitted to sit a late examination and hence will receive zero for that examination.

9. Unfair advantage: Any breach of examination rules and regulations will be treated seriously and investigated by a specially convened meeting of the College Examination Breaches Committee.

- Students deemed to have broken the examination rules and regulations will receive a penalty which is likely to include a loss of marks or a mark of zero for the examination paper. The Committee will investigate any situation in which a student is considered to have taken any action that provides an unfair advantage in the examination.
- It is the responsibility of students to ensure that they do not have any unauthorised notes or other items of a non-personal nature in the examination room. If a student has any unauthorised material, they are required to hand this material to the supervisor before commencing the examination.
- If a student communicates to others or attempts to gain an unfair advantage by taking unauthorised notes into the examination room whilst completing the examination, the supervisor will approach the student and inform them of the concern, note the time and nature of the concern and report the issue to the Deputy Principal - Curriculum. The student will be allowed to complete the examination. The Examination Breaches Committee will then decide on an appropriate penalty.
- Mobile phones and other devices should be turned off and placed in the tray provided at the front of the examination room. Any student who leaves their mobile phone turned on during an examination will face significant penalties, which may include the possibility of a mark of zero for the examination.

